

CALL FOR BIDS

| BID NUMBER | DESCRIPTION | EVALUATION CRITERIA | WHERE TO FIND BID DOCUMENTS | MINIMUM REQUIREMENTS | | | COMPULSORY SITE MEETING | CONTACT PERSON (TECHNICAL) | CLOSING DATE & TIME |
|------------|--|---------------------|--|-------------------------|--------------|---------------------------------------|-------------------------|--|-------------------------|
| | | | | LETTER OF GOOD STANDING | CIDB GRADING | REGISTRATION WITH PROFESSIONAL BODIES | | | |
| CD19B-2022 | CENTLEC (SOC) Ltd, hereafter referred to as CENTLEC, the Municipal Entity distributing electricity in Mangaung Metro and other Municipalities, invites suitable bidders to bid for the supply and delivery of security clothing and related equipment for a period of thirty-six (36) months | 80/20 | www.centlec.co.za www.etenders.gov.za | N/A | N/A | N/A | No | Gerald.Nkota@centlec.co.za | 24 June 2022 at 11:00am |

MINIMUM REQUIREMENTS

- Bidders must submit the TAX compliance verification pin on a SARS letterhead. **2.** In the case of the Joint venture, Tax compliance verification pins of all parties must be attached. **3.** Copy of JV agreement (in case of JV) must be attached. **4.** Municipal bills (Water, Sanitation, Rates and Electricity) / Taxes Clearance Certificate not owing more than 30 days or a valid lease agreement with municipal bill of account not owing more than 30 days for municipal services that the lessee (bidder) is responsible for. **5.** All supplementary / compulsory MBD forms contained in the bid document must be completed and signed in full. **6.** Failure to comply with point 5 will invalidate your bid. **7.** Bidders must attach Certified or Original BBEE Verification Certificate, in case of Joint Venture bidders must submit consolidated BBEE certificate. **8.** Bidders must be registered on the National Treasury Centralized Suppliers Database and must submit their registration summary report. **9.** Bidders must quote on all the items required on the pricing schedule and adhere to all the

PLEASE NOTE:

- requirements as stipulated in the specification (failure to quote on all items will invalidate your proposal/bid). **10.** Bidders must neatly bind their bid/proposal documents (Loose documents will be disqualified).
- 1 Section 217 of the constitution of the Republic of South Africa requires an organ of state to contract for goods and services in accordance with a system which is fair, equitable, transparent, competitive, and cost effective.
- 1.1** No bid(s) will be accepted from a person in the service of the state.
 - 1.2** No telegraphic, telefax and late bids will be accepted. (*Please sign bid submission register upon submission*)
 - 1.3** The lowest bid / proposal will not necessarily be accepted, and the Municipality reserves the right to accept where applicable a part or portion of any bid or where possible accepts bids or proposals from multiple bidders.
 - 1.4** Municipal Supply Chain Management policy and Preferential Procurement Policy Framework Act No 5 of 2000 and its regulations will be applied.

Bids are to be submitted to the following address:

CENTLEC Supply Chain Offices
30 Rhodes Avenue
Oranjesig
Bloemfontein
9301

For Supply Chain related enquiries, please use the following contact details: Palesa.Makhele@centlec.co.za 051 412 2753



CD19B/2022

**SUPPLY AND DELIVERY OF SECURITY
CLOTHING AND RELATED EQUIPMENT**

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1. STATEMENT OF INVITATION

CENTLEC (SOC) Ltd, hereafter referred to as CENTLEC, the Municipal Entity distributing electricity in Mangaung Metro and other Municipalities, invites suitable bidders to bid for the supply and delivery of security clothing and related equipment for a period of thirty-six (36) months.

2. MINIMUM REQUIREMENTS

- 2.1 Supply unique security personal identification number (PIN) and/or original TAX Clearance Certificate for TAX compliant status.
- 2.2 Supply municipal services (water, sanitation, rates and electricity) clearance certificate or Lease Agreement with a current Bill and rates clearances, or Current Bill of Account not owing more than 30 days. In a case where the services are paid for by the Landlord, the lease agreement must be signed by the applicable stakeholders.
 - 2.2.1 In an event that the Bidder utilizes prepaid services (e.g. water or electricity) a valid municipal clearance certificate(s) must still be provided.
 - 2.2.2 Bidders that are CENTLEC (SOC) Ltd customers are also expected to attach a valid electricity clearance certificate.
- 2.3 The bidder must be registered on the National Treasury Centralized Suppliers Database

3. LOCAL CONTENT PRE-QUALIFICATION

Preferential Procurement Regulations 2017 section 8 (Local production and content) states that:

(2) An organ of state must, in the case of a designated sector, advertise the invitation to tender with a specific condition that only locally produced goods or locally manufactured goods, meeting the stipulated minimum threshold for local production and content, will be considered.

(5) A tender that fails to meet the minimum stipulated threshold for local production and content is an unacceptable tender.

NB!!! Bidders are required to complete Annexure C, D & E for declaration of Local Content %.

These designated sectors include the following (But are not limited) with the minimum threshold:

| Designated Sector | Minimum Threshold |
|---|-------------------|
| Textile, Clothing, Leather and Footwear | 100% |

4. DEFINITIONS AND ABBREVIATIONS

| | | | |
|-------------|---------------------------|----------|---|
| 3.1 | SANS | : | South African National Standards |
| 3.2 | CAL/cm² | : | Calories per square centimeter |
| 3.3 | SLA | : | Service Level Agreement |
| 3.4 | XS | : | Extra Small |
| 3.5 | S | : | Small |
| 3.6 | M | : | Medium |
| 3.7 | L | : | Large |
| 3.8 | XL | : | Extra Large |
| 3.9 | 2XL | : | Two Extra Large |
| 3.10 | 3XL | : | Three Extra Large |
| 3.11 | 4XL | : | Four Extra Large |
| 3.12 | 5XL | : | Five Extra Large |

4 SCOPE OF WORK

The supply and delivery of combat shirt short and long sleeves, full combat pants, gloves, blazer jackets, combat jacket, pilot shirts, warm jackets, woolen hats (beanie), combat hats, Trevira male & female shirts, peak cap, ladies police hats, ladies slacks, summer socks, winter socks, camo pants, camo shirts, camo jacket camo barrettes, ladies skirts mint green 55/45% Trevira trouser, Trevira shirt panty hose silver, ladies shirts open neck, men's shirts open neck, Hand bags, webbing belts CENTLEC emblem on buckle, full jersey, pull-over jerseys, scarfs, chest badges with CENTLEC logo, epaulettes rubberized with ranking, rain suit olive green, shoes military style male and females, SWAT boots, reflective vests. 100% Poly cotton vest cedar green, men's leather gloves black with lining, and golf shirts

5 TECHNICAL SPECIFICATION

5.1 Combat pants

- a) The combat pants must be manufactured from combat cloth that carries the SANS 434e Mark. The cloth must be high quality and guaranteed against shrinkage. The combat must be manufactured from 10 ounce pre-shrunk 50% polyester cotton/poly cotton Combat Fabric 210g 65/35 in accordance with the SANS in cedar green colour. The style shall be two standard side seams pockets, two (2) permanent sewn-in seams, two (1) back pocket & front flap pocket, two cargo pocket with button-close flap, reinforced knee patches.
- b) PLEASE NOTE - All the material and thread used must be SANS approved material as prescribed in SANS 1387; Part 6: 2003.
- c) Submit proof of certification.

General Information

Textile product number : _____
Mass (gm/m²) : _____
Composition of material : _____
Name on label : _____
Print or Silkscreen letters: : _____
Type of stitching: : _____
Colour of letters: : _____
S.A.N.S Standard to which conform? : _____
Minimum quantity per order? : _____
Security wear be manufactured : according to S.A.N.S specifications: _____

5.2 Combat Shirts

The garments must be manufactured from cotton cloth of high quality. The garments must be Cedar green in colour and be manufactured from pre-shrunk 100% cotton Fabric: 210g65/35% Woven cotton/Poly cotton.

The CENTLEC (SOC) Ltd letters must be embroidered in light grey/black and light Green over the left breast pocket, and scaled at 20mm with letters SECURITY SERVICE in black.

PLEASE NOTE: All the material and thread used must be SANS approved material as prescribed in SANS 1387; Part 6: 2003.

Submit proof of certification.

Quality of Combat Shirts Short sleeve and long sleeves Cedar green.

- a) Short sleeves.
- b) Two Button-down flap chest pockets
- c) Shoulder epaulettes
- d) Standard shirt collar.
- e) Long sleeved shirt shall have a cuff 6.5 cm wide;
- f) Shirt be cedar green in accordance with CENTLEC (SOC) Ltd Corporate Identity and the logo be embroidered above the left hand pocket in accordance with CENTLEC (SOC) Ltd . 's Identity.
- g) Stitches shall comply with SANS 0101
- h) Glad neck

GENERAL INFORMATION

| | | |
|---|---|-------|
| Textile product number | : | _____ |
| Mass (gm/m ²) | : | _____ |
| Composition of material | : | _____ |
| Type of stitching | : | _____ |
| Minimum quantity per order? | : | _____ |
| Will garment carry the S.A.N.S Mark? | : | _____ |
| Conform to which S.A.N.S Specification? | : | _____ |
| Are the prices quoted fixed for | : | _____ |
| If No, please state increases | : | _____ |

5.3 Combat Jackets

- d) The jacket piece must be manufactured as follows Cedar green 50% polyester/cotton mixture. Three quarter jacket with wool inner lining. Concealed zip. 4 patch pockets with concealed button. Shoulder straps and 1 inside pocket SANDF style. Submit proof of certification.

5.3.1 Combat Jacket Green - Security

- a) The jacket must have one double-stitched left breast flap pocket outside with two button close, with a pen- pocket division;
- b) The jacket must have two shoulder straps;
- c) Two larger side pockets with button close;
- d) Two front pockets with button close and one inside pocket; and
- e) The CENTLEC logo should be on the left hand top pocket in light green/light grey and black and in accordance with CENTLEC (SOC) Ltd 's branding.

5.3.2 Combat Jacket Green - Security

General Information

| | | |
|--|---|-------|
| Textile product number | : | _____ |
| Mass (gm/m ²) | : | _____ |
| Composition of material | : | _____ |
| Name on label | : | _____ |
| Print or Silkscreen letters | : | _____ |
| Type of stitching | : | _____ |
| Colour of letters | : | _____ |
| S.A.N.S Standard to which conform? | : | _____ |
| Minimum quantity per order? | : | _____ |
| If No, please state increases | : | _____ |
| Security wear be manufactured according to SANS specifications | : | _____ |
| Are the prices quoted fixed? | : | _____ |

5.4 Camouflage Garment

The garments must be manufactured from cotton cloth of high quality. The garments must be grey green orange and black in mix colours and be manufactured from pre-shrunk 100% cotton Fabric: 210g65/35% Woven cotton/Poly cotton.

The CENTLEC (SOC) Ltd letters must be embroidered in light grey/black and bottle green over the left breast pocket, and scaled at 20mm with letters SECURITY SERVICE in Black.

PLEASE NOTE: All the material and thread used must be SANS approved material as prescribed in SANS 1387; Part 6: 2003.

Submit proof of certification.

5.4.1 Camo Trousers

The **Camo trousers** 50% polyester military combat trouser field dress cotton mixture

- a) The trouser must be triplet-stitched on the inner leg.
- b) The trouser must have two pockets, double-stitched on the edge, one back button pocket, a zip in front.
- c) Half back must be elasticised, and 70mm belt loops fitted around the waist.
- d) Back-rise must be triple-stitched.
- e) The zip fastener shall comply with SANS CKS 574 and be of a non-corroding non-conductive material and it must have a zip arrestor.

Submit proof of certification.

5.4.2 Camo shirt

The garments must be manufactured from cotton cloth of high quality. The garments must be grey green orange and black in colour and be manufactured from pre-shrunk 100% cotton Fabric: 210g65/35% Woven cotton/Poly cotton.

The CENTLEC (SOC) Ltd letters must be embroidered in light grey/black and bottle green over the left breast pocket, and scaled at 20mm with letters SECURITY SERVICE in Black.

PLEASE NOTE: All the material and thread used must be SANS approved material as prescribed in SANS 1387; Part 6: 2003.

Submit proof of certification.

- a) Short sleeves
- b) Two button down flap
- c) Shoulder epaulettes
- d) Standard shirt collar
- e) Long sleeved shirt shall have a cuff 6.5 cm wide
- f) Shirt be cedar green in accordance with CENTLEC Corporate identity and logo be embroidered above the left hand pocket
- g) Stitches shall comply with SANS 0101
- h) Glade neck

General Information

| | | |
|--|---|-------|
| Textile product number | : | _____ |
| Mass (gm/m ²) | : | _____ |
| Composition of material | : | _____ |
| Name on label | : | _____ |
| Print or Silkscreen letters | : | _____ |
| Type of stitching | : | _____ |
| Colour of letters | : | _____ |
| S.A.N.S Standard to which conform? | : | _____ |
| Minimum quantity per order? | : | _____ |
| Security wear be manufactured according to SANS specifications | : | _____ |
| Are the prices quoted fixed? | : | _____ |

5.4.3 Camo warm jacket

The jacket piece must be manufactured as follows must have all CENTLEC colours included grey green orange and black. Cedar green 50% polyester/cotton mixture. Three quarter jacket with wool inner lining. Concealed zip. With concealed button. Shoulder straps and 1 inside pocket SANDF style

GARMENTS MUST BE MANUFACTURED AS FOLLOWS:

- a) The jacket must have one double-stitched left breast flap pocket outside with one button close, with a pen- pocket division;
- b) The jacket must have two shoulder straps;
- c) Two larger side pockets with button close;
- d) Two front pockets with button close and one inside pocket; and
- e) The CENTLEC logo should be on the left hand top pocket in light green/light grey and black and in accordance with CENTLEC branding.
- f) Combat Shirt, Combat pants, Combat Jacket and Camo pants, Camo Shirts; and Camo jacket.

General Information

| | | |
|--|---|--|
| Textile product number | : | |
| Mass (gm/m ²) | : | |
| Composition of material | : | |
| Name on label | : | |
| Print or Silkscreen letters | : | |
| Type of stitching | : | |
| Colour of letters | : | |
| S.A.N.S Standard to which conform? | : | |
| Minimum quantity per order? | : | |
| Security wear be manufactured according to SANS specifications | : | |
| Are the prices quoted fixed? | : | |

5.5 Formal Dress (Mint green)

The blazer must be face fabric texture polyester security wear 100% manufactured from a highly mint green 50% wool mixture 65-35 polyester with buttons and shoulder straps high quality acid proof cloth and must be guaranteed against shrinkage. The letters CENTLEC (20 mm) must be stencilled or silk-screened above the left breast pocket in black.

Blazer must have the Following:

5.5.1 Blazer Unisex - 50-55% wool mixture

- a) Must have a collar.
- b) Long sleeves.
- c) Closed front buttons.
- d) One left breast pocket with CENTLEC logo and two side pockets.
- e) Jacket must hang over trouser.

GENERAL INFORMATION

| | | |
|------------------------------------|---|-------|
| Textile product number | : | _____ |
| Mass (gm/m ²) | : | _____ |
| Composition of material | : | _____ |
| Name on label | : | _____ |
| Print or Silkscreen letters | : | _____ |
| Type of stitching | : | _____ |
| S.A.N.S Standard to which conform? | : | _____ |
| Minimum quantity per order? | : | _____ |
| Shelf life of garment: | | _____ |
| Are the prices quoted fixed? | : | _____ |

5.5.2 Trevira Trousers 45-55% wool mixture

- a) Two pockets and one back pocket.
- b) Front zip.
- c) Elastic around waist.70mm belt loops.
- d) Belt fastening.

5.5.3 Trevira Pilot shirt long sleeve and short sleeve

- a) Two pockets button flap chest pocket.
- b) Shoulder epaulettes
- c) Double layer back yoke

5.5.4 Trevira ladies skirts (knee length)

- a) Waist with belt loops
- b) 71cm in length
- c) Zip, button and slit at the back

5.6 Full jerseys

The jersey must be 100% wool, bottle green in colour and must have CENTLEC Embroidered with black letters "CENTLEC security service". Pull over Jerseys must be bottle green in colour and must have two shoulder straps CENTLEC embroidered with black letters CENTLEC SECURITY SERVICE

5.7 Pull over jerseys

Pull over Jerseys must be bottle green in colour with two shoulder straps and must have CENTLEC embroidered with black letters CENTLEC SECURITY SERVICE

5.8 Two piece rain suits rubberised (olive green) :

The garments must be manufactured from heavy weight POLAR/Polyester material (280 - 300g/m²) (Executive Style). The jacket must have a fixed hood with draw cord and button front. The trousers must have an elastic waist. The letters CENTLEC Security (25 mm) must be silk-screened in black above the left breast pocket and two shoulder straps.

5.9 Footwear

- e) The parabellum shoes military style must comply with S.A.N.S 1114/1167 specifications as amended. Features must include lightweight PU direct-injected double-density polyurethane antistatic soles, leather around which are resistant to oil, petrol, solvents and acid. The shoes shall be black with matching laces similar to police. Submit proof of certification.

- 5.9.1 Ladies parabellum shoes,**
- 5.9.2 Male parabellum shoes,**
- 5.9.3 SWAT Boots ,**
- 5.9.4 Ladies - Green Cross shoes (Equivalent to 5933, 5636 & 5137)**

5.10 Golf shirts

The golf shirt must be 65/55% cotton mixture fabric 180G 65/35 Poly Cotton
Dots strips Design and cotton rich fabric Black
Style - Queensbury

Please note bidders must submit samples on request

5.11 T-Shirts

T-shirts must be manufacture as follows:

- a) Hip Length.
- b) Knit collar.
- c) Two button collar.
- d) Short sleeve
- e) One left breast pocket

5.12 Combat Hat

The cricket hat 56 hats must be bottle green with CENTLEC logo and the letters CENTLEC (20 mm) must be stencilled or silkscreened in black.
Style - 5 Panel Cotton Magnum

5.13 Barrettes

The barrettes must be 100% wool, bottle green in colour and must have CENTLEC embroidered with black letters "CENTLEC SECURITY SERVICE.

The barrettes must comply with RSA government specification and be approved by Department of Labour.

5.14 Woolen hats (Beanie)

The hats must be 100% wool, bottle green in colour and must have CENTLEC embroidered with black letters "CENTLEC SECURITY SERVICES"

5.15 Police handbag & ties

5.15.1 Police handbag - Black

- f) The handbag must be GENUINE leather, only with the material which is treated according to SANS 434/2008. The hand bag must have one double-stitched, with a pen- pocket division; a flap over the hand bag. Submit proof of certification.

Handbag must be manufactured as follows:

- a) Long belt above the hip.
- b) Two inner pockets.
- c) One switched Button on front.

5.15.2 Black ties

- a) Long tie for males & females
- b) Bow Ties for females

GENERAL INFORMATION

Textile product number : _____

Composition of material : _____

Are the prices quoted fixed?: Yes/No _____

If No, please state increases : _____

5.16 EAR MUFFS FOR SHOOTING RANGE

- g) These items must comply with RSA government specification (SANS 1451) and approved by the Department of Labour. Submit proof of certification.

5.17 GOGGLES/SPECTACLES FOR SHOOTING RANGE

- h) The goggles/spectacles must comply with RSA government specifications (S.A.N.S 1404) and approved by Department of Labour and items (i) and (ii) must comply to BS 2092 and items (iii) - (vii) to BS 679. Submit proof of certification.

5.18 Gloves polar freeze black

The gloves must comply with RSA government specifications and approved by SANS

5.19 Socks and soft sheer pantyhose

The socks and pantyhose must comply with RSA government specification. Compliant with SANS 1118 – 9 and be cameo extra sheer. The socks and pantyhose manufactured from 100% wool and must be stretch-resistant.

5.19.1 Socks

Combat boot socks (bottle green or black) it should be high quality socks made of breathable moisture-wicking fabric like merino wool.

5.19.2 Pantyhose

The colour of the pantyhose must be Mexican silver

5.20 Inner vests

The inner vests must comply with RSA government specification and the colour shall be cedar green. 100% cotton.

5.21 Chest badge/name tag

The grey background with black lettering and city crest and company logo on sides with black lettering and name in middle a plastic coated with 2 (two) magnetic strips Top and bottom sample available at CENTLEC supply Chain.

Bidders must provide samples on request.

5.22 Webbing belts

Webbing belts must have CENTLEC emblem on the buckle.

5.23 Epaulettes: Rubberized with ranks and badges

The epaulettes rubberized cedar green with rank markings straight edged 11.5 cm.

5.24 Pepper spray

Approximately a 15 second continuous discharge or up to 12 short bursts it should be a direct spray at attackers face 60 ml.

5.25 Bullet proof vest

Must be black in colour have a pocket for magazine, fire arm and pepper.

6 SPECIAL CONDITIONS OF THE CONTRACT

- 6.1 The products must be RSA manufactured and suppliers to provide SANS certificate(s) and material specification with bid documents. Each delivery should be accompanied by a certificate confirming the above and also stating the batch number along with test certificates where indicated as a request.
- 6.2 The successful bidder will be expected to enter into a Service Level Agreement with CENTLEC.
- 6.3 Each delivery must also state that the garments have been manufactured in a SANS accredited factory and each consignment should also be accompanied by a certificate. All garments will be manufactured to the SANS 434:2008 and SANS 1387-4:2003, specification and will bear the SANS mark.
- 6.4 Samples of all items should be made available on request.**
- 6.5 The successful bidder will be required to have minimum stock available in the warehouse to supply in case of an emergency.
- 6.6 Deliveries for all items should be made at CENTLEC Supply Chain Management Stores, 30 Rhodes Avenue, Oranjesig, Bloemfontein.

7 EVALUATION CRITERIA

All proposals submitted will be evaluated in accordance with the criteria set out in the policy of Supply Chain Management of the Entity.

The most suitable candidate will then be selected per item. Please take note that CENTLEC (SOC) Ltd is not bound to select any of the bidders submitting proposals and reserves the right to appoint more than one bidder where applicable.

Furthermore, technical competence is the principal selection criteria, CENTLEC (SOC) Ltd will evaluate the technical criteria first, and will only look at the price and BBBEE level of contribution if it is satisfied with the technical evaluation. As a result of this, CENTLEC (SOC) Ltd does not bind itself in **any way** to select the bidder offering the lowest price.

7.1 TECHNICAL EVALUATION CRITERIA

| No. | Criteria | Description | Points |
|--------|--|---|--------|
| 7.1.1 | Track record and experience | Has the bidder provided security clothing and related equipment to a corporate institution during the last four years? A minimum of two and a maximum of four reference letters of confirmation is required. Two (2) letters = 15 points ; Three (3) or more letters = 20 points | 20 |
| 7.1.2. | Quality and compliance to SANS requirements as specified in the technical specifications | Bidders needs to submit all relevant SANS certificates a) Certificates as requested in the Technical Specification = 40 points b) Certificate for ISO 9001 compliance = 20 points | 60 |
| 7.1.3. | Local (Mangaung Metro) operational capability and economic investment | Submit proof for the following: a) Submit proof of address for local office in CENTLEC area of supply with operational capability = 20 points | 20 |
| | TOTAL | | 100 |

Table 2. – Evaluation criteria

A bidder who gets a minimum of 75 points and above will qualify to the next stage. Individual tenders would have to be evaluated according to the preferential point system. The bidder must score minimum points as follows:

- Item 1 – 15 points
- Item 2 – 40 points
- Item 3 - 20 points; in the Evaluation Criteria.

7.2 PRICE AND REFERENTIAL POINTS SCORING – STAGE 2 (Price and B-BBEE status)

All Bidders that have passed the technical evaluation threshold of 75 points would also be scored based the 80/20 principle where 80 Points is for the Price and 20 points for B-BBEE as per the detail given below.

7.2.1 Points awarded for price

A maximum of 80 Points is allocated for price on the following basis:

$$\text{Where } P_s = 80 \left[1 - \frac{P_t - P_{\min}}{P_{\min}} \right]$$

P_s = Points Scored for comparative price of bid under consideration

P_t = Comparative Price of bid under consideration

P_{\min} = Comparative Price of lowest acceptable bid

7.2.2 Points awarded for B-BBEE Status Level of Contribution

In terms of Regulation 5(2) and 6(2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below;

| B-BBEE Status Level of Contributor | Number of Points (80/20 System) |
|------------------------------------|---------------------------------|
| 1 | 20 |
| 2 | 18 |
| 3 | 14 |
| 4 | 12 |
| 5 | 8 |
| 6 | 6 |
| 7 | 4 |
| 8 | 2 |
| Non-Compliant Contributor | 0 |

Table 3: BBEE points awarding

8. PRICING SCHEDULE

The table below depicts items as per the technical specification.

Prices should be fixed for a period of twelve months and any increase shall be based on the CPI.

| ITEM NO | DESCRIPTION | SIZES | PRICE (R) excl VAT |
|---------|--|------------------|--------------------|
| 5.1 | Combat pants | 28 | |
| | | 30/77 | |
| | | 32/81 | |
| | | 34 | |
| | | 36/92 | |
| | | 38/97 | |
| | | 40/102 | |
| | | 42/107 | |
| | | 44/112 | |
| | | 46/46 | |
| | | 48/122 | |
| | | 50 | |
| | | 52 | |
| 5.2 | Combat shirts long/ short sleeve | SMALL(39cm) | |
| | | MEDUIM(41cm) | |
| | | LARGE (43cm) | |
| | | X LARGE (46 cm) | |
| | | 2 X LARGE (48cm) | |
| | | 3 X LARGE (50cm) | |
| | | 4 X LARGE (52cm) | |
| | | 5 X LARGE | |
| 5.3 | Combat jackets: a) Combat jacket green – security b) Combat jacket green - VIP | SMALL(39cm) | |
| | | MEDUIM(41cm) | |
| | | LARGE (43cm) | |
| | | X LARGE (46 cm) | |
| | | 2X LARGE (48cm) | |
| | | 3X LARGE (50cm) | |
| | | 4X LARGE (52cm) | |
| | | 5 X LARGE | |
| 5.4. | Camouflage garment: | | |

| ITEM NO | DESCRIPTION | SIZES | PRICE (R) excl VAT |
|---------|-----------------------------|--------------------|--------------------|
| 5.4.1 | Camo trousers | 28 | |
| | | 30/77 | |
| | | 32/81 | |
| | | 34 | |
| | | 36/92 | |
| | | 38/97 | |
| | | 40/102 | |
| | | 42/107 | |
| | | 44/112 | |
| | | 46/117 | |
| 5.4.2 | a) Camo shirts Long sleeve | SMALL (39CM) | |
| | | MEDIUM (41CM) | |
| | | LARGE (43CM) | |
| | | X LARGE (46CM) | |
| | | 2 X LARGE (48CM) | |
| | | 3 X LARGE (50CM) | |
| | | 4 X LARGE (52 CM) | |
| | | 5 X LARGE | |
| | b) Camo shirts short sleeve | SMALL (39CM) | |
| | | MEDIUM (41CM) | |
| | | LARGE (43CM) | |
| | | X LARGE (46CM) | |
| | | 2 X LARGE (48CM) | |
| | | 3 X LARGE (50CM) | |
| | | 4 X LARGE (52 CM) | |
| | | 5 X LARGE | |
| 5.4.3 | Camo warm jackets | SMALL (39 CM) | |
| | | MEDIUM (41 CM) | |
| | | LARGE (43 CM) | |
| | | X LARGE (46 CM) | |
| | | 2 XLARGE (48CM) | |
| | | 3 XLARGE (50 CM) | |
| | | 4 XLARGE (52CM) | |
| | | 5 X LARGE | |
| 5.5 | Formal dress (mint green) | | |
| 5.5.1 | Blazer unisex | SMALL (39 CM) | |
| | | MEDIUM (41 CM) | |
| | | LARGE (43 CM) | |
| | | X LARGE (46 CM) | |

| ITEM NO | DESCRIPTION | SIZES | PRICE (R) excl VAT |
|---------|---|-------------------|--------------------|
| | | 2 XLARGE (48CM) | |
| | | 3 XLARGE (50 CM) | |
| | | 4 XLARGE (52CM) | |
| | | 5 X LARGE | |
| 5.5.2 | Trevira trousers | 28 | |
| | | 30/30 | |
| | | 32/81 | |
| | | 34 | |
| | | 36/92 | |
| | | 38/97 | |
| | | 40/102 | |
| | | 42/107 | |
| | | 44/112 | |
| | | 46/117 | |
| 5.5.3 | Trevira pilot shirt long sleeve: a) two pockets button flap chest pocket b) shoulder epaulettes c) double layer back yoke d) with a closed collar for tie | SMALL (39 CM) | |
| | | MEDIUM (41 CM) | |
| | | LARGE (43 CM) | |
| | | X LARGE (46 CM) | |
| | | 2 XLARGE (48CM) | |
| | | 3 XLARGE (50 CM) | |
| | | 4 XLARGE(52CM) | |
| | | 5 X LARGE | |
| | Trevira pilot shirt short sleeve: a) Two pockets buttons flap chest pocket b) Shoulder epaulettes c) Double layer d) Open neck | SMALL (39CM) | |
| | | MEDIUM (41CM) | |
| | | LARGE (43 CM) | |
| | | X LARGE (46CM) | |
| | | 2 X LARGE (48CM) | |
| | | 3 X LARGE(50CM) | |
| | | 4 X LARGE (52 CM) | |
| | | 5 X LARGE | |
| 5.5.4 | Trevira ladies skirts knee length (bottle green) | 32 | |
| | | 34 | |
| | | 36 | |
| | | 38 | |
| | | 40 | |
| | | 42 | |

| ITEM NO | DESCRIPTION | SIZES | PRICE (R) excl VAT |
|---------|---------------------------------|-------------------|--------------------|
| | | 44 | |
| | | 48 | |
| | | 50 | |
| | | 52 | |
| 5.6 | Full jerseys | SMALL (39CM) | |
| | | MEDIUM (41CM) | |
| | | LARGE (43 CM) | |
| | | X LARGE (46CM) | |
| | | 2 X LARGE (48CM) | |
| | | 3 X LARGE(50CM) | |
| | | 4 X LARGE (52 CM) | |
| 5.7 | Pull over jersey | SMALL (39 CM) | |
| | | MEDIUM(41CM) | |
| | | LARGE (46CM) | |
| | | X LARGE (48CM) | |
| | | 2 X LARGE (48 CM) | |
| | | 3 X LARGE (50 CM) | |
| | | 4 X LARGE (52 CM) | |
| 5.8 | Two piece rain suits rubberised | SMALL (39 CM) | |
| | | MEDIUM (41CM) | |
| | | LARGE (46CM) | |
| | | X LARGE(48CM) | |
| | | 2 X LARGE (48 CM) | |
| | | 3 X LARGE (50 CM) | |
| | | 4 X LARGE (52 CM) | |
| | | 5 X LARGE | |
| 5.9 | Footwear | | |
| 5.9.1 | Ladies parabeluim shoes | 4 | |
| | | 5 | |
| | | 6 | |
| | | 7 | |
| | | 8 | |
| 5.9.2 | Male parabeluim shoe | 5 | |
| | | 6 | |
| | | 7 | |
| | | 8 | |
| | | 9 | |
| | | 10 | |
| | | 11 | |

| ITEM NO | DESCRIPTION | SIZES | PRICE (R) excl VAT |
|---------|---|-----------------------|--------------------|
| 5.9.3 | Swat boots | 4 | |
| | | 5 | |
| | | 6 | |
| | | 7 | |
| | | 8 | |
| | | 9 | |
| | | 10 | |
| | | 11 | |
| 5.9.4 | Ladies Green Cross shoes | 4 | |
| | | 5 | |
| | | 6 | |
| | | 7 | |
| 5.10 | Golf shirts | 8 | |
| | | SMALL (39 CM) | |
| | | MEDIUM(41CM) | |
| | | LARGE (46CM) | |
| | | X LARGE (48CM) | |
| | | 2 X LARGE (48 CM) | |
| | | 3 X LARGE (50 CM) | |
| | | 4 X LARGE (52 CM) | |
| 5.11 | T –Shirts: a) Hip Length b) Knit Collar c) Two Button Collar d) Short Sleeve e) One Left Breast Pocket | SMALL (39 CM) | |
| | | MEDIUM(41CM) | |
| | | LARGE (46CM) | |
| | | X LARGE(48CM) | |
| | | 2 X LARGE (48 CM) | |
| | | 3 X LARGE (50 CM) | |
| | | 4 X LARGE (52 CM) | |
| 5.12 | Combat hat (cricket hat) | Size 56 | |
| 5.13 | Barrettes | SIZE 56 | |
| 5.14 | Woolen hats (beanie) | One size fits all | |
| 5.15 | Police handbag & ties | | |
| 5.15.1 | Police handbag: a) Long belt above the hip b) Two inner pockets c) One switched button on front | | |
| 5.15.2 | Black tie | a) Long tie for male | |
| | | b) Bow tie for female | |

| ITEM NO | DESCRIPTION | SIZES | PRICE (R) excl VAT |
|---------|---------------------------------------|--------------------|--------------------|
| 5.16 | Ear muffs for shootings | | |
| 5.17 | Goggles/spectacles for shooting range | | |
| 5.18 | Gloves, polar fleece black | SMALL | |
| | | MEDIUM | |
| | | LARGE | |
| 5.19 | Socks and sheer pantyhose | | |
| 5.19.1 | Socks | COMBART BOOT SOCKS | |
| 5.19.2 | Pantyhose colour – Mexican silver | LARGE | |
| | | X - LARGE | |
| | | 2 X LARGE | |
| | | 3 X LARGE | |
| 5.20 | Inner vest | SMALL (39 CM) | |
| | | MEDIUM(41CM) | |
| | | LARGE (46CM) | |
| | | X LARGE(48CM) | |
| | | 2 X LARGE (48 CM) | |
| | | 3 X LARGE (50 CM) | |
| 5.21 | Chest badge/name tag | | |
| 5.22 | Webbing belts | SMALL | |
| | | MEDIUM | |
| | | LARGE | |
| | | X LARGE | |
| | | 2 X LARGE | |
| 5.23 | Epaulettes | | |
| 5.24 | Pepper spray | | |
| 5.25 | Bullet proof vest | MEDIUM | |
| | | LARGE | |
| | | X LARGE | |
| | | 2 X LARGE | |
| | | 3 X LARGE | |

9. CONTACT DETAILS

9.1 For any further technical information regarding the document contents please contact Mr Gerald Nkota e-mail: Gerald.Nkota@centlec.co.za. Such queries must be done in writing, the email address provided serves this purpose.

9.2 For Supply Chain Related questions, Please contact Ms Palesa Makhele at Palesa.Makhele@centlec.co.za.

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ENTITY)

BID NUMBER:

CLOSING DATE:

CLOSING TIME:

DESCRIPTION

The successful bidder will be required to fill in and sign a written Contract Form (MBD 7).

BID DOCUMENTS MAY BE POSTED TO:

.....

.....

OR

DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)

.....

.....

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

The bid box is generally open 24 hours a day, 7 days a week.

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT

NB: NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (as defined in Regulation 1 of the Local Government: Municipal Supply Chain Management Regulations)

**THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)**

NAME OF BIDDER

POSTAL ADDRESS

STREET ADDRESS

TELEPHONE NUMBER CODE.....NUMBER.....

CELLPHONE NUMBER

FACSIMILE NUMBER CODE.....NUMBER.....

E-MAIL ADDRESS

VAT REGISTRATION NUMBER

HAS AN ORIGINAL AND VALID TAX CLEARANCE CERTIFICATE BEEN ATTACHED? (MBD 2) YES/NO

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (MBD 6.1) YES/NO

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) ☐

A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN NATIONAL ACCREDITATION SYSTEM (SANAS) ☐

A REGISTERED AUDITOR ☐

(Tick applicable box)

(A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE)

ARE YOU THE ACCREDITED REPRESENTATIVE
IN SOUTH AFRICA FOR THE GOODS/SERVICES/WORKS OFFERED ?

YES/NO
(IF YES ENCLOSE PROOF)

SIGNATURE OF BIDDER

DATE

CAPACITY UNDER WHICH THIS BID IS SIGNED

TOTAL BID PRICE..... TOTAL NUMBER OF ITEMS OFFERED

ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:

Municipality / Municipal Entity:

Department:

Contact Person:

Tel:

Fax:

ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:

Contact Person:

Tel:

Fax:

TAX CLEARANCE CERTIFICATE REQUIREMENTS

It is a condition of bid that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations.

- 1 In order to meet this requirement bidders are required to complete in full the attached form TCC 001 "Application for a Tax Clearance Certificate" and submit it to any SARS branch office nationally. The Tax Clearance Certificate Requirements are also applicable to foreign bidders / individuals who wish to submit bids.
- 2 SARS will then furnish the bidder with a Tax Clearance Certificate that will be valid for a period of 1 (one) year from the date of approval.
- 3 The original Tax Clearance Certificate must be submitted together with the bid. Failure to submit the original and valid Tax Clearance Certificate will result in the invalidation of the bid. Certified copies of the Tax Clearance Certificate will not be acceptable.
- 4 In bids where Consortia / Joint Ventures / Sub-contractors are involved, each party must submit a separate Tax Clearance Certificate.
- 5 Copies of the TCC 001 "Application for a Tax Clearance Certificate" form are available from any SARS branch office nationally or on the website www.sars.gov.za.
- 6 Applications for the Tax Clearance Certificates may also be made via eFiling. In order to use this provision, taxpayers will need to register with SARS as eFilers through the website www.sars.gov.za.

PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

| | |
|---------------------|--------------------|
| Name of Bidder..... | Bid Number..... |
| Closing Time | Closing Date |

OFFER TO BE VALID FOR.....DAYS FROM THE CLOSING DATE OF BID.

| ITEM NO. | QUANTITY | DESCRIPTION | BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED) |
|----------|----------|-------------|--|
|----------|----------|-------------|--|

- | | | |
|---|--|-----------------------------------|
| - | Required by: | |
| - | At: | |
| - | Brand and Model | |
| - | Country of Origin | |
| - | Does the offer comply with the specification(s)? | *YES/NO |
| - | If not to specification, indicate deviation(s) | |
| - | Period required for delivery | *Delivery: Firm/Not firm |
| - | Delivery basis | |

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

**** "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

***Delete if not applicable**

PRICING SCHEDULE – NON-FIRM PRICES (PURCHASES)

NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES SPECIFIED IN THE BIDDING DOCUMENTS.

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

| | |
|---------------------|--------------------|
| Name of Bidder..... | Bid number..... |
| Closing Time | Closing Date |

OFFER TO BE VALID FOR.....DAYS FROM THE CLOSING DATE OF BID.

| ITEM NO. | QUANTITY | DESCRIPTION | BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED) |
|----------|----------|-------------|--|
|----------|----------|-------------|--|

- Required by:
- At:
- Brand and model
- Country of origin
- Does the offer comply with the specification(s)? *YES/NO
- If not to specification, indicate deviation(s)
- Period required for delivery
- Delivery: *Firm/Not firm

**** "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

*Delete if not applicable

A NON-FIRM PRICES SUBJECT TO ESCALATION

- $$Pa = (1 - V)Pt \left(D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + D4 \frac{R4t}{R4o} \right) + VPt$$

| | | |
|----------------------|---|---|
| Pa | = | The new escalated price to be calculated. |
| (1-V) Pt | = | 85% of the original bid price. Note that Pt must always be the original bid price and not an escalated price. |
| D1, D2.. | = | Each factor of the bid price eg. labour, transport, clothing, footwear, etc. The total of the various factors D1,D2...etc. must add up to 100%. |
| R1t, R2t..... | = | Index figure obtained from new Index (depends on the number of factors used). |
| R1o, R2o | = | Index figure at time of bidding. |
| VPt | = | 15% of the original bid price. This portion of the bid price remains firm i.e. it is not subject to any price escalations. |

- | | | |
|-----------------------|-----------------------|-----------------------|
| Index..... Dated..... | Index..... Dated..... | Index..... Dated..... |
| Index..... Dated..... | Index..... Dated..... | Index..... Dated..... |

- [illegible]

B PRICES SUBJECT TO RATE OF EXCHANGE VARIATIONS

1. Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad.

| PARTICULARS OF FINANCIAL INSTITUTION | ITEM NO | PRICE | CURRENCY | RATE | PORTION OF PRICE SUBJECT TO ROE | AMOUNT FOR FOREIGN CURRENCY REMITTANCE |
|--------------------------------------|---------|-------|----------|------|---------------------------------|--|
| | | | | ZAR= | | |
| | | | | ZAR= | | |
| | | | | ZAR= | | |
| | | | | ZAR= | | |
| | | | | ZAR= | | |
| | | | | ZAR= | | |

2. Adjustments for rate of exchange variations during the contract period will be calculated by using the average monthly exchange rates as issued by your commercial bank for the periods indicated hereunder: (Proof from bank required)

| AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD: | DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE | DATE FROM WHICH NEW CALCULATED PRICES WILL BECOME EFFECTIVE | DATE UNTIL WHICH CALCULATED PRICES WILL BE EFFECTIVE |
|--|---|---|--|
| | | | |
| | | | |
| | | | |

PRICING SCHEDULE
(Professional Services)

Name of Bidder:

Bid Number:

Closing Time:

Closing Date:

OFFER TO BE VALID FOR DAYS FROM THE CLOSING DATE OF BID.

| ITEM NO | DESCRIPTION | BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED) |
|------------|-------------|--|
|------------|-------------|--|

1. The accompanying information must be used for the formulation of proposals.

2. Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project.

R.....

3. PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)

4. PERSON AND POSITION

HOURLY RATE

DAILY RATE

.....

R.....

.....

R.....

.....

R.....

.....

R.....

.....

R.....

5. PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT

.....

R.....

..... days

.....

R.....

..... days

.....

R.....

..... days

.....

R.....

..... days

5.1 Travel expenses (specify, for example rate/km and total km, class of airtravel, etc) Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED

RATE

QUANTITY

AMOUNT

.....

.....

.....

R.....

.....

.....

.....

R.....

.....

.....

.....

R.....

.....

.....

.....

R.....

***all applicable taxes" includes value-added taxes, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

- 5.2 Other expenses, for example accommodation (specify, eg. Three star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

| DESCRIPTION OF EXPENSE TO BE INCURRED | RATE | QUANTITY | AMOUNT |
|---------------------------------------|-------|----------|--------|
| | | | R..... |
| | | | R..... |
| | | | R..... |
| | | | R..... |
| TOTAL R..... | | | |

6. Period required for commencement with project after acceptance of bid
7. Estimated man-days for completion of project
8. Are the rates quoted firm for the full period of contract? *YES/ NO.
9. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.....
.....
.....
.....

*Delete if not applicable

MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 3 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, shareholder²):.....

3.4 Company Registration Number:

3.5 Tax Reference Number:.....

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.

.....

¹MSCM Regulations: "in the service of the state" means to be –

(a) a member of –

- (i) any municipal council;
- (ii) any provincial legislature; or
- (iii) the national Assembly or the national Council of provinces;

(b) a member of the board of directors of any municipal entity;

(c) an official of any municipality or municipal entity;

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);

(e) a member of the accounting authority of any national or provincial public entity; or

(f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars.....

.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars.

.....

.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

.....

.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

.....

.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

.....

.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:

.....

.....

4. Full details of directors / trustees / members / shareholders.

| Full Name | Identity Number | State Employee Number |
|-----------|-----------------|-----------------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011 and the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as required in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on http://www.thedti.gov.za/industrial_development/lp.jsp at no cost.

1.6. A bid may be disqualified if –

- (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and
- (b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

2. Definitions

- 2.1. **“bid”** includes written price quotations, advertised competitive bids or proposals;
 - 2.2. **“bid price”** price offered by the bidder, excluding value added tax (VAT);
 - 2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
 - 2.4. **“designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
 - 2.5. **“duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility (close corporation, partnership or individual).
 - 2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour and intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
 - 2.7. **“local content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
 - 2.8. **“stipulated minimum threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and
 - 2.9. **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.
3. **The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:**

| Description of services, works or goods | Stipulated minimum threshold |
|---|------------------------------|
|---|------------------------------|

| | |
|--|---------|
| | _____ % |
| | _____ % |
| | _____ % |

4. Does any portion of the services, works or goods offered have any imported content?

(Tick applicable box)

| | | | |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

- 4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by the SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za.

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

| Currency | Rates of exchange |
|----------------|-------------------|
| US Dollar | |
| Pound Sterling | |
| Euro | |
| Yen | |
| Other | |

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

5. Were the Local Content Declaration Templates (Annex C, D and E) audited and certified as correct?

(Tick applicable box)

| | | | |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

- 5.1. If yes, provide the following particulars:

- (a) Full name of auditor:
- (b) Practice number:
- (c) Telephone and cell number:
- (d) Email address:

(Documentary proof regarding the declaration will, when required, be submitted to the satisfaction of the Accounting Officer / Accounting Authority)

6. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the Accounting Officer / Accounting Authority provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Municipality / Municipal Entity):
.....

NB

1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on <http://www.thedti.gov.za/industrial-development/ip.jsp>. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, **(full names)**,
do hereby declare, in my capacity as
of **(name of bidder entity)**, the following:

(a) The facts contained herein are within my own personal knowledge.

(b) I have satisfied myself that

- (i)** the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (ii)** the declaration templates have been audited and certified to be correct.

(c) The local content percentages (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C;

| | |
|--|---|
| Bid price, excluding VAT (y) | R |
| Imported content (x), as calculated in terms of SATS 1286:2011 | R |
| Stipulated minimum threshold for local content (paragraph 3 above) | |
| Local content %, as calculated in terms of SATS 1286:2011 | |

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above. The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

(d) I accept that the Procurement Authority / Municipality /Municipal Entity has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Municipal / Municipal Entity imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

a) The value of this bid is estimated to exceed/not exceed R50 000 000 (all applicable taxes included) and therefore the Preference point system shall be applicable; or

b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

| | POINTS |
|---|--------|
| PRICE | |
| B-BBEE STATUS LEVEL OF CONTRIBUTOR | |
| Total points for Price and B-BBEE must not exceed | 100 |

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{\min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

| B-BBEE Status Level of Contributor | Number of points (90/10 system) | Number of points (80/20 system) |
|------------------------------------|---------------------------------|---------------------------------|
| 1 | 10 | 20 |
| 2 | 9 | 18 |
| 3 | 6 | 14 |
| 4 | 5 | 12 |
| 5 | 4 | 8 |
| 6 | 3 | 6 |
| 7 | 2 | 4 |
| 8 | 1 | 2 |
| Non-compliant contributor | 0 | 0 |

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

| | | | |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

- 7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

| | | | |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

| Designated Group: An EME or QSE which is at least 51% owned by: | EME √ | QSE √ |
|---|----------|----------|
| Black people | | |
| Black people who are youth | | |
| Black people who are women | | |
| Black people with disabilities | | |
| Black people living in rural or underdeveloped areas or townships | | |
| Cooperative owned by black people | | |

| | | |
|--|--|--|
| Black people who are military veterans | | |
| OR | | |
| Any EME | | |
| Any QSE | | |

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of
company/firm:.....

8.2 VAT registration
number:.....

8.3 Company registration
number:.....

8.4 TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium
One person business/sole propriety
Close corporation
Company
(Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....
.....
.....

8.6 COMPANY CLASSIFICATION

Manufacturer
Supplier
Professional service provider
Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a

fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

- (a) disqualify the person from the bidding process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

WITNESSES

- 1.
- 2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

.....

CONTRACT FORM - PURCHASE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to (name of institution)..... in accordance with the requirements and specifications stipulated in bid number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
 - Declaration of interest;
 - Declaration of bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES

1

2.

DATE:

CONTRACT FORM - PURCHASE OF GOODS/WORKS**PART 2 (TO BE FILLED IN BY THE PURCHASER)**

1. I..... in my capacity as..... accept your bid under reference numberdated.....for the supply of goods/works indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating delivery instructions is forthcoming.
3. I undertake to make payment for the goods/works delivered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice accompanied by the delivery note.

| ITEM NO. | PRICE (ALL APPLICABLE TAXES INCLUDED) | BRAND | DELIVERY PERIOD | B-BBEE STATUS LEVEL OF CONTRIBUTION | MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable) |
|----------|---------------------------------------|-------|-----------------|-------------------------------------|--|
| | | | | | |

4. I confirm that I am duly authorized to sign this contract.

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1.

2.

DATE

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution)..... in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Filled in task directive/proposal;
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
 - Declaration of interest;
 - Declaration of Bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

| WITNESSES | |
|-------------|-------|
| 1 | |
| 2 | |
| DATE: | |

CONTRACT FORM - RENDERING OF SERVICES**PART 2 (TO BE FILLED IN BY THE PURCHASER)**

1. I..... in my capacity as..... accept your bid under reference numberdated.....for the rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an Invoice.

| DESCRIPTION OF SERVICE | PRICE (ALL APPLICABLE TAXES INCLUDED) | COMPLETION DATE | B-BBEE STATUS LEVEL OF CONTRIBUTION | MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable) |
|------------------------|---------------------------------------|-----------------|-------------------------------------|--|
| | | | | |

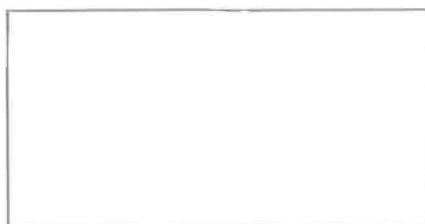
4. I confirm that I am duly authorised to sign this contract.

SIGNED AT ON

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP


WITNESSES

1

2

DATE:

CONTRACT FORM - SALE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE SELLER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE SELLER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to purchase all or any of the goods and/or works described in the attached bidding documents from (name of institution)..... in accordance with the requirements stipulated in (bid number)..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the seller during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Declaration of interest;
 - Declaration of Bidder's past SCM practices;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) cover all my obligations and I accept that any mistakes regarding price(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I undertake to make payment for the goods/works as specified in the bidding documents.
6. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
7. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES

1.

2.

DATE:

CONTRACT FORM - SALE OF GOODS/WORKS**PART 2 (TO BE FILLED IN BY THE SELLER)**

1. I..... in my capacity as.....
accept your bid under reference numberdated.....for the purchase of
goods/works indicated hereunder and/or further specified in the annexure(s).
2. I undertake to make the goods/works available in accordance with the terms and conditions of the
contract.

| ITEM NO. | DESCRIPTION | PRICE (ALL APPLICABLE TAXES INCLUDED) | | |
|-------------|-------------|---|--|--|
| | | | | |

4. I confirm that I am duly authorized to sign this contract.

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

| |
|--|
| |
|--|

WITNESSES

1.

2.

DATE

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

| Item | Question | Yes | No |
|-------|--|-------------------------------------|------------------------------------|
| 4.1 | <p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p> | <p>Yes</p> <input type="checkbox"/> | <p>No</p> <input type="checkbox"/> |
| 4.1.1 | If so, furnish particulars: | | |
| 4.2 | <p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.</p> | <p>Yes</p> <input type="checkbox"/> | <p>No</p> <input type="checkbox"/> |
| 4.2.1 | If so, furnish particulars: | | |
| 4.3 | Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years? | <p>Yes</p> <input type="checkbox"/> | <p>No</p> <input type="checkbox"/> |

| | | | |
|-------------|--|---------------------------------|--------------------------------|
| 4.3.1 | If so, furnish particulars: | | |
| | | | |
| Item | Question | Yes | No |
| 4.4 | Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4.4.1 | If so, furnish particulars: | | |
| | | | |
| 4.5 | Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4.7.1 | If so, furnish particulars: | | |
| | | | |

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME)
 CERTIFY THAT THE INFORMATION FURNISHED ON THIS
 DECLARATION FORM TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,
 ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION
 PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

Js367bW

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.

- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.

- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.

- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, In addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

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Arbitration Clause

This clause is part of this document to be compliant to regulation 50 of Supply Chain Management Regulations as published in Gen N 868 in Government Gazette 27636 of 30 May 2005.

Any dispute of whatsoever nature arising out of this contract concerning any of the rights and/ or obligations of any party thereto, either during the currency of the contract or after the completion thereof, including a dispute as to the validity of the contract, is hereby referred to the arbitration. The decision of a single arbitrator would be final and the parties agree to accept the award as final and binding upon them.

The arbitrator shall be:

-
- Selected by agreement between the parties, or failing such agreement,
- Appointed at the request of either party by the chairman for the time being of the Free State Council.
- A person with more than 10 years in the practice of law and a member of the arbitration foundation of Southern Africa.
- The costs associated with the arbitration action would be those prescribed by the Arbitration Association of South Africa

The cancellation of this contract by either party for whatever reason shall not affect the validity of this clause.

**Signature by tenderer of
acceptance**

Date

